



ENVIRONMENT AND CONSERVATION FUND
 Waste Separation Projects
 to Pave the Path for Municipal Solid Waste Charging

TRIAL OPERATION RECORDS

(Please use one separate form for each project, and use additional form(s) if there are more than 4 participating buildings under the project)

Date of Submission: _____

Part 1: Project information (Mandatory fields)

| | | | |
|------------------------|--|------------------|--|
| Recipient organisation | | Trial start date | |
| Project no. | | Trial end date | |

Part 2: Name of participating building(s) (This part is applicable to all participating buildings)

| | | | |
|----------------|--|----------------|--|
| Building no. 1 | | Building no. 2 | |
| Building no. 3 | | Building no. 4 | |

Part 3: Waste disposal and recyclable collection quantity (This part is applicable to all participating buildings)

| Reporting month (mm/yyyy) | | | | | | | | | |
|--|--|-------|-------|-------|-------|-------|-------|-------|-------|
| Building(s) | | No. 1 | No. 2 | No. 3 | No. 4 | No. 1 | No. 2 | No. 3 | No. 4 |
| 3.1: Weight of waste disposal (kg) | | | | | | | | | |
| 3.2: Weight of recyclable collected (kg) | Waste paper | | | | | | | | |
| | Waste metals | | | | | | | | |
| | Waste plastics | | | | | | | | |
| | Glass bottles | | | | | | | | |
| | Rechargeable batteries | | | | | | | | |
| | Fluorescent lamps | | | | | | | | |
| | Waste electrical & electronics equipment | | | | | | | | |
| | Used clothes | | | | | | | | |
| Others (please specify) ^(note 1) | | | | | | | | | |

Note 1: Please specify the types of other recyclables, if any:

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(Part 4 and 5 are only applicable to those buildings that involve the trial use of dummy designated garbage bags provided by the Environmental Protection Department.)

Part 4: Type and size of Designated Garbage Bags (DGBs) requested by the households/ units

| Reporting month (mm/yyyy) | | | | | | | | | |
|---|--|-------|-------|-------|-------|-------|-------|-------|-------|
| Building(s) | | No. 1 | No. 2 | No. 3 | No. 4 | No. 1 | No. 2 | No. 3 | No. 4 |
| T-shirt bag | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Flat-top bag | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| 4.0: Total number of DGBs requested by households/ units (bags) (<i>sum of the above</i>) | | | | | | | | | |

Part 5: Use of Designated Garbage Bags (DGBs)

| Reporting month (mm/yyyy) | | | | | | | | | |
|--|--|-------|-------|-------|-------|-------|-------|-------|-------|
| Building(s) | | No. 1 | No. 2 | No. 3 | No. 4 | No. 1 | No. 2 | No. 3 | No. 4 |
| 5.1: Number of individual households/ units that requested for DGBs | | | | | | | | | |
| 5.2: Target number of participating households/ units under the application | | | | | | | | | |
| 5.3: Participation rate (%) (<i>item 5.1 ÷ item 5.2 x 100%</i>) | | | | | | | | | |
| 5.4: Number of DGBs used for disposal of waste (bags) | | | | | | | | | |
| 5.5: Number of non-DGBs used for disposal of waste (bags) | | | | | | | | | |
| 5.6: Usage rate (%) (<i>item 5.4 ÷ item 4.0 x 100%</i>) | | | | | | | | | |
| 5.7: Compliance rate (%) (<i>item 5.4 ÷ (item 5.4 + item 5.5) x 100%</i>) | | | | | | | | | |

Points to note

1. Recipient Organisation is required to submit this Trial Operation Record (this Form) to the Waste Reduction Projects Vetting Sub-committee Secretariat every two months during the trial stage within 1 week of the following month.
2. Please note that this form will be made available for public inspection upon reasonable request.