

## TRIAL COMMENCEMENT RECORDS

(Please use <u>one</u> separate form for <u>each</u> project)

Date of submission:

## **Part 1: Project information** (*Mandatory fields*)

Recipient organisation		Project no.	
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## Part 2: Project and trial commencement date (Mandatory fields)

	Original schedule (note 1)	Actual schedule		
Project commencement date				
Trial commencement date				
Is the project delayed as compared to the original schedule? (If yes, please provide reason and details of the remedial measures taken)				

*Note* (1): *The timetable as stated in the Work Plan submitted to the ECF Secretariat.* 

## Part 3: Participating units (Mandatory fields)

Name of the participating building / premise	Target number of participating units as stated in the application form <sup>(Note 2)</sup>	Actual number of participating units upon commencement of the trial stage <sup>(Note 2)</sup>		
Total (sum of the above)				
Can the target number of participating units as stated in the application form be achieved? (If not, please provide reason and remedial measures taken, planned and/or recommended)				

Note (2): Examples of participating units include households or tenants or shops. Please specify.

Points to note

- 1. Recipient organisation is required to submit this Trial Commencement Records (this Form) to the Waste Reduction Projects Vetting Sub-committee Secretariat <u>within 1 week</u> upon commencement of the trial stage.
- 2. Please note that this form will be made available for public inspection upon reasonable request.