**Appendix II**

**附錄 II**

**Environmental Education and Community Action (EE&CA) Projects**

**Project Evaluation**

**Expected Output and Outcomes**

**環境教育和社區參與項目**

**項目成效評估**

**預計的成果和效益**

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| 1. **Indicators for Monitoring 監察和評估的指標**   (Please list the main indicators for monitoring and evaluating the project.)（請列出用以監察項目的主要指標。） | | |
| 1. **Output Indicators 成果指標** | | **Target Beneficiaries**  **目標受惠者**  (Indicate the number of beneficiaries (count by heads) participating in the key activities.)  （請列出參與主要活動的受惠者人數。） |
|  | e.g.: Recruit 50 secondary school students for the training workshops  例：招收50名中學生參加訓練工作坊 | e.g.: Students interested in environmental protection  例：對環境保護有興趣的學生 |
| Key Indicator A1  主要指標A1 |  |  |
| Key Indicator A2  主要指標A2 |  |  |
| Key Indicator A3  主要指標A3 |  |  |
| Key Indicator A4  主要指標A4 |  |  |
| Key Indicator A5  主要指標A5 |  |  |

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| 1. **Outcomes Indicators 效益指標**   (Indicate the changes that are expected to be found among the beneficiaries, indicators must be specific, measurable and achievable.)  （請說明受惠者參與項目後的預期改變，指標必須是具體、可量化及可實現的。） | | **Target beneficiaries**  **目標受惠者**  (Indicate the number of beneficiaries (count by heads) participating in the key activities.)  （請列出參與主要活動的受惠者人數。） |
|  | e.g.: Increase in environmental knowledge among 80% of the secondary school students attending the training workshops  例：80%參加訓練工作坊的中學生的環保知識有所提升  e.g.: Resulted in behavioural change of willing to practice go-green in daily life and devote to becoming Eco-friendly.  例：成功改變參加者的行為，令他們樂於實踐綠色生活，並致力支持環保 | e.g.: 50 secondary school students attending the training workshops  例：50名參加訓練工作坊的中學生  e.g.: 100 participates attending the workshops who have signed the “Go-Green Charter”  例：100名參加工作坊並簽署「環保約章」的人 |
| Key Indicator B1  主要指標B1 |  |  |
| Key Indicator B2  主要指標B2 |  |  |
| Key Indicator B3  主要指標B3 |  |  |
| Key Indicator B4  主要指標B4 |  |  |
| Key Indicator B5  主要指標B5 |  |  |

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| 1. **Monitoring and Evaluation Mechanism 監察和評估機制**   (Describe how to collect information on the above-mentioned indicators)  （請描述如何收集以上指標的資料） | |
| 1. **Output Indicators**   **成果指標** | **Means of Data Collection收集資料方法^** |
| Key Indicator A1  主要指標A1 | |  |  | | --- | --- | |  | Data will be retrieved from registration record | |  | 從登記記錄中檢索資料 | |  | Other means, please specify: | |  | 其他方法，請註明： | |  |  | |
| Key Indicator A2  主要指標A2 | |  |  | | --- | --- | |  | Data will be retrieved from registration record | |  | 從登記記錄中檢索資料 | |  | Other means, please specify: | |  | 其他方法，請註明： | |  |  | |
| Key Indicator A3  主要指標A3 | |  |  | | --- | --- | |  | Data will be retrieved from registration record | |  | 從登記記錄中檢索資料 | |  | Other means, please specify: | |  | 其他方法，請註明： | |  |  | |
| Key Indicator A4  主要指標A4 | |  |  | | --- | --- | |  | Data will be retrieved from registration record | |  | 從登記記錄中檢索資料 | |  | Other means, please specify: | |  | 其他方法，請註明： | |  |  | |
| Key Indicator A5  主要指標A5 | |  |  | | --- | --- | |  | Data will be retrieved from registration record | |  | 從登記記錄中檢索資料 | |  | Other means, please specify: | |  | 其他方法，請註明： | |  |  | |
| 1. **Outcomes Indicators**   **效益指標** | **Tools for Data Collection 收集資料的工具^#** |
| Key Indicator B1  主要指標B1 | |  |  | | --- | --- | |  | Survey on Participants  參加者意見調查 | |  | |  | Project-specific questionnaire (for projects above $500,000 only)  為項目特設的評估問卷（只適用於$500,000以上項目） | |  | |  | Other tools, please specify: | |  | 其他工具，請註明： | |  |  | |  |  | |
| Key Indicator B2  主要指標B2 | |  |  | | --- | --- | |  | Survey on Participants  參加者意見調查 | |  | |  | Project-specific questionnaire (for projects above $500,000 only)  為項目特設的評估問卷（只適用於$500,000以上項目） | |  | |  | Other tools, please specify: | |  | 其他工具，請註明： | |  |  | |  |  | |
| Key Indicator B3  主要指標B3 | |  |  | | --- | --- | |  | Survey on Participants  參加者意見調查 | |  | |  | Project-specific questionnaire (for projects above $500,000 only)  為項目特設的評估問卷（只適用於$500,000以上項目） | |  | |  | Other tools, please specify: | |  | 其他工具，請註明： | |  |  | |  |  | |
| Key Indicator B4  主要指標B4 | |  |  | | --- | --- | |  | Survey on Participants  參加者意見調查 | |  | |  | Project-specific questionnaire (for projects above $500,000 only)  為項目特設的評估問卷（只適用於$500,000以上項目） | |  | |  | Other tools, please specify: | |  | 其他工具，請註明： | |  |  | |  |  | |
| Key Indicator B5  主要指標B5 | |  |  | | --- | --- | |  | Survey on Participants  參加者意見調查 | |  | |  | Project-specific questionnaire (for projects above $500,000 only)  為項目特設的評估問卷（只適用於$500,000以上項目） | |  | |  | Other tools, please specify: | |  | 其他工具，請註明： | |  |  | |  |  | |

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| Notes:  ^ Please tick the appropriate box.  # Applicant organisations may refer to the website: https://www.ecf.gov.hk/en/application/index.html for the “**Sample Forms for Project Evaluation – Survey on Participants” (EECA–1.1)**. For projects exceeding $500,000, project-specific questionnaires are mandatory and applicant organisations should submit information on the project specific measurement tool(s) and sample(s) of the questionnaire(s) or evaluation tool(s) together with the Application Form.  備註：  ^ 請在適當方格內填上「✓」號。  # 申請機構可到網頁： [https://www.ecf.gov.hk/tc/application/index.html，參閱**「項目成效檢討參考表格**](https://eeca.ecc.org.hk/tc_chi/guide/guide.html，參閱「項目成效檢討參考表格)**—參加者意見調查」（EECA – 1.1）**。申請資助額$500,000或以上的項目，必須備有特別為項目而設的評估問卷。特別為項目而設的評估工具、問卷樣本或評估工具資料，須與申請表格一併遞交。 |