Project 01/2008 – Current Status and Direction for Green Purchasing in Hong Kong

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<tr><td>Project Number</td><td>01/2008</td></tr>
<tr><td>Project Title</td><td>Current Status and Direction for Green Purchasing in Hong Kong</td></tr>
<tr><td>Principal Investigator (PI)</td><td>Ms Linda W.P. HO, Green Council</td></tr>
<tr><td>Project summary</td><td>This project will determine the current status of green purchasing for business in Hong Kong. Further, through supplemental research and consideration of comparable green procurement efforts and accomplishments by local large corporations and in other jurisdictions, a series of recommendations on how to proceed with strengthening and advancing green procurement will be formulated and provided to appropriate policy-makers, government procurement officials, and other interested parties.</td></tr>
<tr><td>Project Duration</td><td>12 months</td></tr>
<tr><td>Proposed Budget</td><td>The total budget is $249,700, comprising the following items:
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<tr><td>Staff cost – 1 RA</td><td>$168,000</td></tr>
<tr><td>General expenses</td><td>$24,000</td></tr>
<tr><td>Audit fee</td><td>$5,000</td></tr>
<tr><td>Production cost for report</td><td>$10,000</td></tr>
<tr><td>Consultation fee for report review</td><td>$10,000</td></tr>
<tr><td>Computer</td><td>$10,000</td></tr>
<tr><td>Overhead expenses</td><td>$22,700</td></tr>
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<tr><td>Assessments/Remarks</td><td>Members examined the proposal at the meeting held on 10.6.2008 and requested the PI to (i) provide further details on the survey methodology, (ii) re-examine the time and manpower requirements and (iii) demonstrate the gained support from the 7 organisations by providing written confirmation from the organisations concerned.

In response to Members’ comments, the PI has provided a</td></tr>
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	revised proposal. The survey would be conducted in 2 phases – Phase I (Oct to mid-Dec 08) At least 1,500 copies of the questionnaire, together with a covering letter introducing the project, will be sent by email, fax or mail in early October. At the same time, the questionnaire will also be posted on the websites of Green Council, supporting organisations and other friendly links so as to widen the spectrum of the potential recipients. Green Council will then contact the recipient one-by-one in order to enhance the response rate of the survey. By the end of November, an expected number of 200 to 300 completed questionnaires would be received for the evaluation process in Phase II. Phase II (mid-Dec 08 to Mar 09) In order to have an in-depth understanding of the extent of green purchasing in the private sector, 30% of the respondents will be selected randomly for an arrangement of a face-to-face/telephone interview (using a set of more comprehensive questionnaire). The Project Team will contact with the person-in-charge of purchasing in the company so as to gather more in-depth information on the current status. The duration of project period and the budget remain unchanged. The PI explained that in view of the labour intensive work in liaising with the various private companies and conducting in-depth interviews at the Phase II, the requirement of one full-time research assistant is considered more economical, practical and fruitful. The PI has also invited quotation from local university on setting questionnaire and conducting survey but there is no guaranteed response rate. The PI also provided 3 supporting letters as attached to the proposal. Members are invited to advise whether the application for ECF should be supported and if supported, the exact amount of fund to be granted.

Secretariat, ECF Research Projects Vetting Subcommittee
August 2008